



Office of the Dean

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MINUTES
CLAS Shared Governance ad hoc Committee Meeting
September 19, 2018
1:00 – 2:00 PM
302 SH

Committee members: Rob Durham, Kari Gates, Dian Gottlob, Monica Griffin Madura, Becky Kick, Heather Mineart, Adam Skibbe

Absent: Rob Durham

Agenda:

- Review and update Manual of Policy and Procedures template
 - The Committee reviewed and updated Article II information directly in the document on the shared drive.
 - The Committee began reviewing and updating Article III information and updated directly on the shared drive and stopped at Article III Section III.5.Meetings.
- Review Shared Drive and provide update on items uploaded
 - The Committee went through what documents have been added to the shared drive and explained in further detail for each document.
- Roundtable
 - Meeting agendas and minutes will be added directly to the Shared Drive by Kari

NEXT MEETING: September 26, 2018 at 1:00 pm in Schaeffer Hall 302