



Office of the Dean

240 Schaeffer Hall
Iowa City, Iowa 52242-1409
319-335-2611 Fax 319-335-3755
clas@uiowa.edu www.clas.uiowa.edu

MINUTES
CLAS Shared Governance ad hoc Committee Meeting
September 26, 2018
1:00 – 2:00 PM
302 SH

Committee members: Rob Durham, Kari Gates, Dian Gottlob, Monica Griffin Madura, Becky Kick, Heather Mineart, Adam Skibbe

Absent: none

Agenda:

- Review CLAS Staff numbers and Sub Types data excel sheet in Shared drive and discuss job functions
 - The committee reviewed the staff numbers and sub-types and determined the function groups and how they would be grouped together.

- Review and update Manual of Policy and Procedures template
 - The committee continued to update the template beginning with Article III Section III.6.

- Roundtable
 - none

NEXT MEETING: October 3, 2018 at 1:00 pm in Schaeffer Hall 240