



**Office of the Dean**

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MINUTES  
CLAS Shared Governance ad hoc Committee Meeting  
October 31, 2018  
1:00 – 2:00 PM  
302 SH

**Committee members:** Rob Durham, Kari Gates, Dian Gottlob, Monica Griffin Madura, Becky Kick, Heather Mineart, Adam Skibbe

**Absent:** none

**Agenda:**

- Discuss feedback from Executive Committee from meeting on 10/29/18
  - Dian provided an updated that EC did not discuss the MOPP so no feedback was provided. EC will discuss at the next meeting.
- Discuss any feedback received from CLAS Staff on the MOPP
  - Adam shared the emails received and the ad hoc committee will work on a response to send to CLAS-Staff after the comment period closes and address any concerns brought up in comments sent to the ad hoc committee.
- Review next steps in the process
  - It was decided that Adam, Monica and Heather will present at the Faculty Assembly on 11/14.
  - Kari will put holds on all the committee member's calendar for the 11/14 Faculty Assembly presentation
  - For the 11/5 meeting, the committee will begin to work on the power point presentation and finalize the email message to CLAS-Staff regarding the open comment period and address any comments brought by email during the open period.

**NEXT MEETING:** November 5, 2018 at 1:00 pm in Schaeffer Hall 302