

# MINUTES

## CLAS Staff Council – Regular Monthly Meeting Wednesday 7/10/19 – 302 SH

- I. Call to order 11:05
- II. Roll call, minutes
  - a. PRESENT: Kayt Conrad (ex officio), Kathy Ford, Mark Fullenkamp, Pattie Kimbrough, Emma Kirk, Jen Knights, Kellie Kucera, Heather Mineart (ex officio), Julie Ostrem, Greta Sokoloff
  - b. ABSENT: Jenny Britton, Kari Gates (ex officio), Alaina Hanson, George Hospodarsky
  - c. Minutes: Sokoloff motion, Mineart second, unanimously approved 6/12/19 minutes
- III. Communication received by council – concern expressed by staff member that there is feeling of resentment about solicitation by the university for fundraising (United Way, We are PHIL, etc.) and does council want to do some research into this concern.
  - a. Discussion among committee of whether this is within purview of CLAS Staff Council
    - i. Yes – employee satisfaction/CLAS climate overall
    - ii. Probably not – this issue specifically
  - b. Several members of council who were involved with these fundraising efforts reported, anecdotally, that feedback was minimal and that which was received generally positive
  - c. Consider getting information from Center for Advancement, which does survey following this type of activity
- IV. Committees
  - a. Council president requests that bylaw drafts be submitted by email to [CLAS-Staff-Council@uiowa.edu](mailto:CLAS-Staff-Council@uiowa.edu)
  - b. Target deadline to have bylaws drafted – end of year
  - c. Executive committee update
    - i. Met with Dean Goddard 7/3/19
      1. Dean emphasized that he is looking for feedback
      2. Envisions having standing meeting every other month with executive committee
      3. Sees our role to assist in sharing and gathering information; we can be in a liaison role
      4. Council would like follow up with Dean to clarify if he will revitalize 2020 committee, can a CLAS Staff Council member be included; also encourage dean to communicate with deans of other colleges to learn about the function and relationship with staff councils
  - d. Communication committee update – met 6/25
    - i. Recommend shared drive for inter-council communication. Kirk motion, Ford second directing Fullenkamp to establish shared drive.
    - ii. Recommend utilizing “Big College, Big News” newsletter to publish information about Council activities
      1. Have reached out to Nic Arp, who is interested in doing a profile on the council
      2. May have photographer do group shots
    - iii. Website updates – recommend adding anonymous comment form, council members names/picture/link to personal profile
- V. Adjourn – 12 p.m. *Next meeting 8/14/19 11 a.m. 302 SH*