

## MINUTES

### CLAS Staff Council – Regular Monthly Meeting

Wednesday 9/11/19 – 302 SH

- I. Call to order 11:00 a.m.
- II. Roll call and minutes
  - a. PRESENT: Jenny Britton, Kathy Ford, Mark Fullenkamp, Alaina Hanson, George Hospodarsky, Emma Kirk, Jen Knights, Kellie Kucera, Julie Ostrem, and Greta Sokoloff; and ex officio members Kayt Conrad, Kari Gates and Heather Mineart
  - b. ABSENT: Pattie Kimbrough
  - c. Reading and approval of August regular meeting minutes: Motion by Sokoloff, second by Fullenkamp, unanimously approved with typographical correction
- III. Old business
  - a. Committee updates
    - i. Hospodarsky asked for review of who is chairperson of each committee. This person will serve as contact for that committee on the CLAS Staff Council website.
      1. Education – Ostrem
      2. Communications – Knights
      3. Bylaws – Britton
      4. If a committee is served by one person (liaison), that person will be the contact point/chairperson for that committee
    - ii. Communication – increased traffic to the new CLAS Staff Council website will help build search engine recognition, asked all council members to make note of where staff council website can be linked
  - b. Discussion of CLAS dean’s office reorganization documents provided by Dean Goddard to CLAS Staff Council Members by email
- IV. New business
  - a. Dean Goddard
    - i. Vision for CLAS and council: Dean is attempting to align the vision for CLAS with the president’s vision for the university.
      1. Strategic planning process to commence soon
        - a. Intention is for departments to produce strategic plan drafts by December 2019
        - b. Collegiate strategic plan should be drafted by February 2020
      2. Updated strategic plan likely to maintain “four pillars” referenced in existing 16-21 strategic plan
      3. Dean’s philosophy of planning is to start with goals, then devise a plan, and last consider the budget.
        - a. Will be asking departments for annual operations plan that supports strategic plan and helps allocate resources
        - b. Encourages reallocation of existing money to new endeavors, rather than relying on new money

- ii. Refocus on departmental leadership/control of resources – more autonomy in decision making
    - 1. Dean’s expectation is that, with budget decisions made at the department level, the departments will be able to do more with the same budget because they will make different choices than the CLAS would have made and be able to find efficiencies
    - 2. Departments may also be able to find new cost savings and/or revenue streams
    - 3. The DEOs should resume leadership as “executive” of departments
  - b. Questions and comments for Dean Goddard from the CLAS Staff Council
    - i. CLAS Staff Council encourages Dean to support DEOs communication with staff, especially when decisions are being made at a faculty level
    - ii. Further information about new budget model? Dean explains that new budget model will roll out to departments 9/16/19 and is based on average for last three years and anticipated needs for current fiscal year. Reminder that most resources in CLAS are revenue from teaching classes.
      - 1. Discussion of research award allocation
      - 2. Discussion of state appropriations and tuition. At college level, based on number of majors. Dean wants number of majors separated from funding formula at department level; nor will budget allocation to department be based on credit hours.
    - iii. Dean would like CLAS Staff Council to help call attention to transition update website: <https://clas.uiowa.edu/excellence-and-impact>.
    - iv. CLAS Staff Council encourages Dean to include staff representation in strategic planning process. Dean explains that strategic planning committee will likely be comprised of members from elected groups including from CLAS Staff Council.
- V. Adjourn – 12 p.m.