

AGENDA

CLAS Staff Council – regular monthly meeting Wednesday 2/12/20 – 302 SH

- I. Call to order – 11 a.m.
- II. Roll call (welcome new council member), minutes approval
- III. Committee and Ex-Officio updates
 - a. Awards (liaison) - The Staff Recognition Committee met during the week of 1/27 and we continue to work on our main event for staff recognition in April. The Committee would like the Council to attend and perhaps have an area where staff can meet Council members, maybe even a suggestion box or just a sign-up sheet for staff to record their concerns and/or what they feel our priorities should be. In addition, thanks to the help of Kari Gates, I meet with Kari, Christina Berthel and Melia Pieper to discuss the future of the Committee: the goal is for the Council to absorb the Committee. We decided that would happen next year, Fall 2020, this decision was in part fast-tracked by me due to the fact that we are still waiting to solidify bylaws. Since we would have probably been asked of us at the end of the Spring semester I thought it advantageous to formalize the switchover now and update the bylaws for the Awards Committee before our final bylaws submission so we don't have to immediately turn around and request a revision. I am happy to revise the bylaw session I drafted last year and provide that to the Bylaws Committee and the rest of the Council for future discussion. – Greta Sokoloff
 - b. Bylaws
 - c. Communications – meeting tentatively scheduled for 2/11 to discuss drafting procedure to address feedback form submission and emails to the council. – Mark Fullenkamp, Jen Knights, Emma Kirk
 - d. DEI (liaison) – please see included attachment “Aug 2019 DEI Update” – Heather Mineart
 - e. Education - The Education Committee met and created a working document to organize staff training opportunities – see included excel file “educational-opportunities.” – Julie Ostrem, Greta Sokoloff, Kellie Kucera
 - f. Executive – the executive committee met Wednesday 1/29/20 to draft the agenda for the next regular meeting of the council. Executive committee also discussed creating a calendar for use internally (at a minimum) or, perhaps, sharing externally to standardize when agenda and minutes could be expected. As the council discussed in January, the executive committee will invite other committees to submit written reports to be included with the agenda and read in advance of the meeting. This should make council meetings move more efficiently. – Pattie Kimbrough, George Hospodarsky, Emma Kirk
 - g. Ex-Officio
 - i. UI Staff Council
 - ii. HR
 - iii. ASG
- IV. Old Business
 - a. Recurring discussion of draft bylaws
 - b. Follow-up on strategic planning process
- V. New Business
 - a. Elections update
 - b. CLAS Staff Council to absorb CLAS Staff Recognition Committee and participate in appreciation event in April
 - c. Review staff training opportunities document
- VI. Adjourn – 12 p.m.

Next meeting – Wednesday 11 a.m. 3/11/20 302 SH