

AGENDA

CLAS Staff Council – regular monthly meeting Wednesday 7/15/20 - Zoom

- I. Call to order – 11 a.m.
- II. Roll call
 - a. Present: Kathy Ford, Emma Kirk, Jen Knights, Amanda Jensen, Sandy Mast, Julie Ostrem, Pattie Kimbrough, Greta Sokoloff, Mark Fullenkamp, Jeremy Richardson, and George Hospodarsky; ex officio Rebecca Kick and Kari Gates, Heather Mineart. Guest(s):
 - b. Absent:.
- III. Approval of minutes.
- IV. Committee Updates
 - a. Awards – The virtual CLAS Staff Recognition event was held June 24th. I think there are some things we would change if we did the event virtually again (next spring?) and there was an issue with pinning the ASL interpreter, but the event mostly went off without a hitch. The feedback and activity on the chat was positive and people generally seemed happy we had the event. Kimbrough generously volunteered to be chair for the Awards committee and over the next month we will meet to go over what the Staff Recognition Committee’s normal yearly activity is as well as discuss some new ideas moving forward (Richardson has some already), so we will be back in August with more!
 - b. Bylaws – Did not meet this month.
 - c. Communications – Did not meet this month. Web page updated with new Councilors and committee information.
 - d. DEI – 1st Meeting of the CLAS DEI Committee July 21.
 - e. Education – The Education Committee (Mast, Ostrem, Sokoloff) met to discuss a resource webpage to be part of the CLAS Staff Council website. The page will provide links to educational opportunities and financial assistance to increase professional skills. The webpage is being developed for: employees new to CLAS; current employees who have assigned to new roles; and current employees who wish to update / sharpen professional skills. Eight resource areas have been identified: personal health and well-being; Iowa compliances; working with external audiences; financial skill-building; supervision; coursework for credit; professional conferences & workshops; and DEI. Research into these resources have been divided among committee members. Project completion ETA = start of fall semester. It is anticipated that the page will grow and change over time. A second webpage (FAQ’s) to address miscellaneous strategies, concerns and other info will also likely be added.
 - f. Executive – Recap of meeting with Dean Goddard (New Business)
 - g. Ex-Officio
 - i. UI Staff Council – Heather Mineart
 - ii. HR – Kari Gates will continue to serve as HR liaison
 - iii. ASG – Rebecca Kick will serve as ASG liaison
- V. New Business

- a. Recap of Executive Committee Meeting with Dean Goddard
 - i. Dean's Representative to CLAS Staff Council
 - 1. Schedule rotation of the Dean and Associate Deans as the Dean's representative to the council.
 - ii. Dean Goddard's view on the role of CLAS Staff Council within the College
 - 1. Networking
 - 2. Recognition
 - 3. Professional Development
 - 4. Feedback
 - b. Staff feedback and communication
 - i. see attachment of Jen Knights' email
 - 1. Catastrophic leave
 - 2. Returning to campus
 - 3. Budget cut transparency
 - c. Reminders and updates
 - i. Town hall canceled (Tuesday) – no real changes to report
<https://clas.uiowa.edu/deos/ mailing/july-08-2020/july-14-clas-town-hall-canceled>.
 - ii. This afternoon there is an presentation on HR support for employees returning to campus. <https://coronavirus.uiowa.edu/news/2020/06/campus-update-fall-2020-virtual-campus-update-times-and-link>
- VI. Old business
- a. Email to staff

Next meeting – Wednesday, August 19th, 2020