

AGENDA

CLAS Staff Council – regular monthly meeting

Wednesday, October 21st, 2020 - Zoom

<https://uiowa.zoom.us/j/94610667972>

- I. Call to order – 11 a.m.
- II. Roll call
 - a. Present: Kathy Ford, Emma Kirk, Jen Knights, Amanda Jensen, Sandy Mast, Julie Ostrem, Greta Sokoloff, Mark Fullenkamp, Jeremy Richardson, and George Hospodarsky; ex officio – Rebecca Kick, Melia Pieper, Heather Mineart. Guest(s):
 - b. Absent:.
- III. Approval of minutes.
- IV. New Business
 - a. Pattie’s replacement (Carole!) and new Bylaws Committee member
 - b. Meet the ADs – Associate Dean Christine Getz
 - c. Recap of meeting with Dean Sanders
 - d. CLAS HR Review
 - e. Ex-Officio Updates
 - i. UI Staff Council –
 - ii. HR –
 - iii. ASG –
- V. Committee Updates
 - a. Awards – We had the first official combined meeting of the Staff Recognition Committee and the CLAS Staff Council Awards Committee. Pieper had a draft of the call for applications for the Mary Louise Kelley Professional Development Awards that the committee finalized, and it was included in last week’s DEO mailing. The committee also discussed how to distribute the Thank You gifts to staff and Cecil brought it up at last week’s ASG meeting. Thank You gifts will soon make their way to CLAS departments for distribution to staff. Individual committee members will be responsible for distribution of Longevity awards and door prizes collected before COVID19 interference. The door prize winners were determined using a random sequence generator and winners should receive an email this week. Pieper secured the budget for this fiscal year and the committee will continue to work on planning a virtual Staff Recognition event in the Spring with the hope for an in-person event in the Summer.
 - b. Bylaws – Hospodarsky met with himself and decided that he needs more members on the committee.
 - c. Communications – The Communication Committee met to continue our conversation about updates to the Council News page which has subsequently been updated. The rest of the council is welcomed to offer input, suggestions, or additional information they

think should be included. News page: <https://clas.uiowa.edu/staff-council/news> and will continue this weekly, along with a link to allow for suggestions.

- d. DEI –
- e. Education – The Education Committee met via email this monthly. Ostrem suggested and started work on compiling resources for Staff working with students for the professional development page. and she has been working with Jensen to gather more resources.
- f. Executive – The Executive Committee met to plan the agenda for this meeting and to have one final meeting with Kimbrough to make sure duties she was handling for the Council are covered. Kirk sent out new a meeting invitation and Kimbrough created a rough schedule for scheduling ADs to attend meetings.

Next meeting – Wednesday, November 18th, 2020