

# AGENDA

CLAS Staff Council – regular monthly meeting

Wednesday 9/15/21, 10:30 a.m.

Hybrid meeting via Zoom and in person at RES-UCC2390-ExecBdRm

- I. Call to order – 10:30 a.m.
- II. Roll call, minutes approval (from 8/18/2021)
- III. New Business
  - a. Emma will represent CLAS SC at the Collegiate Review committee meeting on Oct. 12. What do SC members wish for her to highlight or discuss?
  - b. CLAS Implementation Committee - Update from Emma
- IV. Committee and Ex-Officio updates
  - a. Awards – no report
  - b. Bylaws – on agenda
  - c. Communications – meeting notes on page 3
  - d. DEI – no report, meeting on 9/20
  - e. Education – no report
  - f. Executive – no report
  - g. Ex-Officio
  - h. UI Staff Council
- V. HR
- VI. ASG
- VII. Old Business
  - a. Bylaws (Greta and Becca) – Review and assess bylaws to make sure we are following them—or amend them as appropriate (See below for Bylaws “crib sheet”)
  - b. Discuss suggestions from Exec committee for expenditure of \$500 UI Staff Council money:
    - i. Door prizes (like t-shirts) for staff awards event
    - ii. An event for staff to promote running for SC
    - iii. A small number of “Nice” prizes to give away in a drawing for people who follow our new Facebook page for CLAS staff
    - iv. Add a cash award to the Staff Excellence award
  - c. Current status of CLAS Return to Work Guidelines and staff response
    - i. Feedback re: Hybrid Pilot program
    - ii. What have we heard? How can we represent staff opinions on the return to work guidelines / execution?
- VIII. Adjourn – 12 p.m.

Next meeting – Wednesday 10:30 a.m. 10/20/21 Zoom

Agenda item(s) for next meeting:

Dean Sanders will attend: What would we like to hear from her about? Anything we want to present to her?

Discuss CLAS SC in-service / retreat

## Communications committee update:

We did some brainstorming but did not come up with much for new projects. For now we are focusing on content for newsletters that will go out quarterly on behalf of CLAS Staff Council. My notes for the outline are that we would have one “large” story and then would provide links for DEI and Education/Professional Development opportunities (provided by those committees) as well as any upcoming awards/applications/congratulations going out for staff. Tentative dates for these newsletters to go out would be in early November, February, and May (or late Apr?).

In the November newsletter the Comm Committee would work on supplying our “large” story describing what CLAS Staff Council does—how it is a resource for staff, how it differs from other entities, what we do, and maybe also ask staff what is important to them?? This would then be followed by the other lines from committees wanting to contribute content. I can try to start an email thread between committee members where we can create this together. Mark is working on making sure a complete staff list is available in Dispatch for the Strat Comm group that will distribute.

I think we decided that trying to discuss return to work or masking issues, etc. was more political and not really a college issue (more University-wide with the Provost and Regents sort of “tying hands” of colleges). BUT this could be something we delve into once the “pilot” hybrid is completed for the February installment to ask staff about hybrid options/availability/satisfaction(?). No ideas for the final/third installment at this time.

