



College of Liberal Arts
and Sciences

STAFF COUNCIL MONTHLY MEETING AGENDA

Wednesday 10/20/21, 10:30 a.m.

Hybrid meeting via Zoom and in person at Schaeffer Commons (302SH)

- I. Call to order
- II. New Business – Dean Sara Sanders (30 mins. only) will be IN PERSON at Schaeffer Hall
- III. Minutes approval (from 9/15/2021)
- IV. Committee and Ex-Officio updates
 - a. Awards
 - b. Bylaws
 - c. Communications – review newsletter email mockup
 - d. DEI (report below)
 - e. Education
 - f. Executive
 - g. Ex-Officio
 - h. UI Staff Council
- V. HR
- VI. ASG
- VII. Old Business
 - a. Collegiate Review - Emma
 - b. Exec committee decision for expenditure of \$500 UI Staff Council money. Discuss how to promote. Use as a recruitment tool in Nov/Dec to drive engagement in elections.
 - c. Apply for UI SC funding ASAP
 - d. Current status of CLAS Return to Work Guidelines and staff response
- VIII. Adjourn – 12 p.m.

Next meeting – Wednesday 10:30 a.m. 11/17/21 Zoom

Agenda item(s) for next meeting:

- Discuss CLAS SC in-service / retreat

CLAS Staff Council

DEI committee meeting notes

10/4/2021

In attendance: Jen Knights, Kathy Ford, Amanda Jensen

We reviewed the results of our CLAS Staff Council DEI Training survey and discussed what goals we could set based on results.

- 83% of Staff Council members have taken at least one DEI-related training. We'd like that number to be 100%.
- To achieve this goal, we propose offering another SC-specific training session (like the trans awareness session we had), perhaps featuring one of the foundation courses for the BUILD certificate as a good entry point.

We discussed Dean Sanders' upcoming visit to our SC meeting:

- We would like to ask her to share an overview of the updated DEI Action Plan for the college—and let Staff Council members know how we can meaningfully contribute to the actions for this school year.
- What does she most need from us as staff members to support the plan's success?
- What actions would she like to see from Staff Council?

Jen shared the DEI Unity Newsletter sign-up with Kathy and Amanda. We think all Staff Council members should subscribe—and we would like to include the link in the November SC newsletter that the Communications committee is currently working on.

<https://diversity.uiowa.edu/newsletter>