



College of Liberal Arts
and Sciences

STAFF COUNCIL MONTHLY MEETING MINUTES

Wednesday 1/19/21, 10:30 a.m.

Meeting via Zoom

<https://uiowa.zoom.us/j/91858901247>

- I. Call to order 10:35
- II. Minutes approval (from 12/15/2021)
 - a. Moved by Fullenkamp, Seconded by Richardson. Passed.
- III. New Business
 - a. March meeting moved to 3/9 due to Spring Break
 - b. Welcome / introduce new SC member Blake Rupe (pronounced "Roop") – Blake was encouraged to explore our SC committees and express her interest in what committee(s) she wishes to participate in
 - c. Discuss CLAS SC in-service / retreat and visioning events:
 - i. Jensen- Discussing options, aiming for \$3500 budget for each
 - ii. Should be able to submit the application next week and hope to hear back before our next monthly CLAS SC meeting
 - iii. Will convene committees to plan each event when we know if they will be funded
 - d. Elections
 - i. Website has been updated
 - ii. Nominations open Feb. 2-9 / Voting March 2-9
 - iii. Five current members will be rotating off, as well as the CLAS org rep on UI Staff Council—so 5 new council members will join this summer
 - iv. CLAS SC Newsletter will focus on elections
 - v. Many messages will go out college-wide over the next 2 weeks
- IV. Old Business
 - a. Chris Cheatum- Emma invite to April meeting

- b. Ben Hill – Mark invite to Feb
 - c. Deborah Whaley – Jen invited to March meeting and will follow up
- V. Committee and Ex-Officio updates: (Committee reports at end of agenda)
- a. Awards – Plans continue for an in-person event, Shonda Monette will emcee, door prizes chosen
 - b. Bylaws – Greta agreed to serve as chair. Blake has been invited to join that committee.
 - c. Communications – Update on [FB page launch](#) and newsletter
 - i. Newsletter scheduled to go out 1st week of Feb
 - ii. Facebook page is up; Alli suggested we add content about the page’s purpose and what kind of content we promise
 - d. DEI – Reviewed new CLAS DEI Annual Report, discussed upcoming equity audit and SEA Change program
 - e. Education
 - i. Asking for ideas for “bringing a better YOU to the U” story
 - ii. Or someone who has been able to grow their career and salary upward with help from professional development opportunities or training offered at the UI
 - f. Executive- no report
 - g. UI Staff Council-
 - i. Sean Hesler shared info about supervisor training and support for that. 2,500+ people have completed this training—so 65% of eligible employees (supervisors) have done some level of compliance
 - ii. Tuition assistance- additional assistance approved for additional funding. This fall \$180K+ awarded to 116 individuals to take UI courses. Not a single person who applied was declined assistance. Same procedure as always, there’s just more \$\$ available.
 - h. Ex-Officio:
 - i. HR – Reminder to self-report positive COVID test, Regents are providing PTO so you don’t have to deplete your own bank. Proposals can be submitted now for ongoing hybrid work arrangements (with business case) for after the pilot concludes. HR will be reviewing the pilot and Melia can tell us more at next meeting.
 - ii. ASG
 - 1. CLAS HR is fully staffed! (for the 1st time in 6 months)
 - 2. The College is in debt and budgets are tight, but we still want people to thrive. Tom Koeppel noted that Barbara Wilson has

- been through this kind of experience at Illinois, and it took 10 years to get back on track but they did. This will take time.
3. In the next FY, depts will not lose \$\$ they don't spend. If they don't use the full budget they are allotted, their next year's budget will not be reduced—this is an incentive to save money where we can

VI. Adjourn: 11:54

Next meeting – Wednesday, 2/16/22, 10:30 a.m. Zoom/hybrid

Agenda item(s) for future meetings:

For retreat agenda: Revisit need for bylaws committee, elections committee. Discuss whether we need to review and potentially adjust the employment classification groups for elections. Greta will lead the bylaws discussion.

For retreat agenda: How can SC help with recruitment and retention of diverse staff to work in CLAS—so we can then recruit them to run for Council?

For Melia- update on Hybrid work pilot, submitting proposals for ongoing hybrid work arrangements after the pilot ends