**A picture containing text

Description automatically generated**

**STAFF COUNCIL MONTHLY MEETING**  
**Agenda**

Wednesday 8/17/22, 10:30 a.m.

HYBRID

In-person: 302SH, or

Join Zoom Meeting

<https://uiowa.zoom.us/j/98191553384>

1. Call to order by President
2. Minutes approval (7/20/22)
3. New Business
   * Welcome to new elected (and voting) council members:
     + *Voting Group II (Administration):* ***Rebekah Podolefsky***
     + *Voting Group V (Research and Health Care):* ***George Crull***
   * Committee assignments & best practices
     + Current committee members
       - Awards (Sandy, Nicole)
       - Elections (Alli, Sylvia, Leyre)
       - Communications (Mark, Jen, Mal, Leyre)
       - DEI (Jen, Mark)
       - Education (Sandy, Shonda)
     + George and Rebekah to be assigned
     + Discuss the business of committees
     + Set due date for reports/updates and request agenda item
   * Welcome email
     + Consider doing because it was a nice gesture
     + Ask HR to pull new hires (communications committee?)
     + Send from CSC as a whole, from the general email
     + Newsletter not often enough to utilize for the messaging
     + Utilize template email, Allie willing to help write
   * Exec Committee to get on Dean’s calendar
     + After Dean’s update, 2nd week of each month
     + Present staff response
   * Dean’s staff meeting
     + First meeting Sept 7th
     + Should all staff be invited? Trickle down info not working
       - Push now…enough time to include without rush
       - Push later…consider info presented/discussion
       - Present to Rebecca Tritten and see what the rationale is behind limited invite
   * Goals for this year
     + *See Retreat notes*
4. Old Business
   * Visioning Event Update
5. Call for nominations for *Voting Group I*
   * *See excel sheet*
6. Committee update
7. Ex-Officio updates
8. Adjourn

ITEMS FOR FUTURE AGENDAS:

* Discuss periodic, traveling coffee talk / Staff Council gatherings to build community, raise awareness about Staff Council, engage staff, recruit new Council members

# ELECTIONS COMMITTEE – PROPOSED AMENDMENTS TO BYLAWS

JULY 20, 2022 (to be voted on at August 2022 meeting)

# Article III

## Organization

SECTION 1. CLAS Staff is composed of staff that are non-organized Professional and Scientific and Merit Exempt personnel holding a regular appointment of 50% or more within the College. The Council will be comprised of 11 voting members: nine representing Job Function/combined Job Function Categories, herein referred to as Job Function Categories as defined in Section IV.2 of the [CLAS Manual of Policy and Procedure](https://clas.uiowa.edu/faculty/clas-manual-policy-and-procedure) and two at large members. In the event that a member’s term is extended by one year to serve as President, the number of voting members will be 12; see Article IX.

# Article IX

## Membership

SECTION 1. Membership Term

1. Councilor terms shall be three years unless a vacated term is being completed, or if the Vice President/President Elect or President is in the last year of their Council term, in which case a Councilor's term is extended in order to fulfill the duties of President and/or Past President. In the case of a fourth-year extension, the position that would have been vacated is still filled with a newly elected three-year term member in order to preserve balanced election cycles. If fulfilling the role of Past President extends beyond the elected term, the Past President will serve in an ex-officio capacity.
2. Councilors shall serve no more than two consecutively elected three-year terms.
3. Re-election can be sought after a one-year leave.