STAFF COUNCIL MONTHLY MEETING
MINUTES

Wednesday 09/21/22, 10:30 am
Join Zoom Meeting
https://uiowa.zoom.us/j/98191553384


Not present: --

Call to Order by the president at 10:32am

Minutes accepted by Mallory and seconded by Rebekah

New Business

• Introductions to George and Adam
• Dean’s Office Meeting Overview (Mark)
  o See PP on Teams for details
• Communications of Election
  o See Communications Committee Updates on Teams
  o Is it the Dean’s office /Comm Committee responsibility to communicate elections info with CLAS Staff?
    ▪ Duplication will continue by Lisa
    ▪ SC has no influence on content w/3rd party communication
    ▪ CLAS voting platform set up 5 years ago by Ed Hill (Adam on ad hoc comm)
    ▪ Mineart – UI SC does it by Qualtrics
    ▪ Must use 3rd party
      • What are options
      • Elections Comm to research
        o Site MOP Sec 4.8, 2.3
    ▪ Clear up communications to Lisa to Ed Hill
• CLAS Staff Lunch idea from Tiffany Schier (Sophia)
o Brown bag
  o Mark in favor
  o Comm Committee to discuss and propose
    ▪ Location options: UCC 2520D, 2550D, UCC Cowork Commons

• CLAS SC EC Overview
  o Dean prefers solutions approach
  o Naming of Dean’s office meeting (‘All Staff” source of confusion – to be considered
  o Staff want to hear from Dean directly
    ▪ Confirmed at Visioning Event

• Visioning Event Overview
  o See notes from Jennifer (host) on Teams
  o 24 attended outside of Staff Council members
  o SC pleased w/ outcome and participation – robust conversation
  o Draft report due Sept 30, then present to Dean Sanders @ next meeting
    ▪ Volunteers to draft report – narrative with some bullet points
      • Hybrid Work – Mallory, Rebekah
      • Performance Reviews – Leyre
      • Communications – Mark, Jen
      • Strategic Planning – Emma, Shonda
    ▪ Meet Friday Sept 30, 3:30p
      • Submit draft portions prior to
  o Dean of Staff Idea tabled until after presentation from Rebecca Tritten (Chief of Staff?)

• Committee Assignments
  o George – Awards
  o Adam – Elections, Communications

Ex Officio Updates

• HR (Julie)
  o Evaluation of remote work – draft mode
    ▪ Meetings twice a month with Sr HR staff
    ▪ Work arrangement to trigger evaluation
  o Search for new HR Director
    ▪ Committee assembled
    ▪ Posting out this week
    ▪ Diane active until Oct 17, then work redistributed
  o Need Ambassadors for Work @ Iowa survey
    ▪ Expectations: Email, training, signage
    ▪ Contact Julie

• Dean’s Office (Becca)
Standing agenda item on CLAS SC Gen Meeting agenda

Old Business

Committee Updates

- See Committee Update Sheets on Teams

Adjourned 11:56am

- Motion to by Alli and seconded by Adam

ITEMS FOR FUTURE AGENDAS: –
ELECTIONS COMMITTEE – PROPOSED AMENDMENTS TO BYLAWS
JULY 20, 2022 (to be voted on at August 2022 meeting)

Article III
Organization
SECTION 1. CLAS Staff is composed of staff that are non-organized Professional and Scientific and Merit Exempt personnel holding a regular appointment of 50% or more within the College. The Council will be comprised of 11 voting members: nine representing Job Function/combined Job Function Categories, herein referred to as Job Function Categories as defined in Section IV.2 of the CLAS Manual of Policy and Procedure and two at large members. In the event that a member’s term is extended by one year to serve as President, the number of voting members will be 12; see Article IX.

Article IX
Membership
SECTION 1. Membership Term
1. Councilor terms shall be three years unless a vacated term is being completed, or if the Vice President/President Elect or President is in the last year of their Council term, in which case a Councilor’s term is extended in order to fulfill the duties of President and/or Past President. In the case of a fourth-year extension, the position that would have been vacated is still filled with a newly elected three-year term member in order to preserve balanced election cycles. If fulfilling the role of Past President extends beyond the elected term, the Past President will serve in an ex-officio capacity.
2. Councilors shall serve no more than two consecutively elected three-year terms.
3. Re-election can be sought after a one-year leave.