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**STAFF COUNCIL mONTHLY MEETING**  
**MINUTES**

Wednesday 11/16/22, 10:30 am

Join Zoom Meeting

<https://uiowa.zoom.us/j/98191553384>

In attendance: Rebekah P., Alli R., Emma K. (ex-officio, past-pres), Shonda M., Jen K., Leyre C., Rosie S. (ex-officio – ALT [formerly ASG]), Sandy M., Sylvia G., George C, Mallory H., Rebecca T. (ex-officio – dean’s rep),), Adam S.

Not present: Karen N. (ex-officio – UI Staff Council), Mark F., Julie R. (ex-officio – HR

Guests: Ben Hill, Katie Linder

Call to Order by Alli at 10:32a

Strategic Comm presentation:

* Update incomplete but focus on SC relevant info
* Team tripled in size – still considered small
* Focus on positioning the college – lacks identity
  + Summer work with leadership team what is critical to the audiences (faculty, students, staff)
  + Increase/improve internal communications – Katie’s position
    - Newsletter
    - Recommendations from the Visioning Event
    - Committee formed – ICRC
      * Survey sent – due Dec 2
        + Want feedback from SC to increase circulation
        + ALT to recirculate
    - Strategic Comm to coordinate with SC to align communications with Staff
    - Info not duplicated; limited feeding of info to produce content
      * Email content to [clas-marcom@uiowa.edu](mailto:clas-marcom@uiowa.edu)
    - Katie to attend SC Comm Comm meetings

Minutes (9/21/22) accepted by Sandy, seconded by Rebekah

Minutes (10/19/22) accepted by Emma, seconded by Shonda

Dean’s office meeting debrief (Rebecca)

* Mark’s presentation was well received

Brown Bag Event Coordination (Adam, Mallory)

* Delayed due to newsletter prep
* Planning event for Spring

Karen Noggle replacement

* There is some confusion
* UI SC bylaws: she can continue in her role for the remainder of the operational year with org approval
  + UI SC deferring to org (CLAS SC)
  + CLAS SC bylaws refers to elected officials which would create a vacancy
    - Rebecca: Karen is willing to continue; we should consider defaulting to UI SC bylaws
    - Mark: prefers org rep from org
      * Asked Lisa to proceed as vacancy reaching out to election runner-up
    - Adam: setting precedent
    - Multiple members:

SLT response to Visioning Event Report

* EC meeting w/Dean postponed
* Rebecca: report discussed at SLT meeting
  + Work started in summer regarding review process
  + DEI Work groups being created (15-18 people)
    - Should SC formalize representation on DEI committee?

Committee Updates (see reports on Teams)

* Elections Committee (Alli)
  + Met with SLT to consider what can be done to adjust MOP to handle elections internally
    - Changes will not be ready for 2023 elections
    - Interpretations are conflicting
      * Full revision of CLAS MOP coming in 2024
        + Hopeful approach to CLAS SC in CLAS MOP: CLAS SC viewed as governing body and default to bylaws (bylaws need to be overhauled as well)
  + Committee welcomes feedback
  + Hope to reach 50% participation in elections
* Awards Committee (Sylvia)
  + Reviewing professional development awards today
* Communications Committee (Mallory)
  + Mallory voluntold she is the committee chair
  + SC newsletter is out
  + Taking feedback for website/newsletter content
    - Include SComm email address
    - Broaden SC feedback tool to include content suggestions
  + Facebook page updates
    - Who has access: Mark, Emma, Jen
    - Not being updated
  + Promotion strategy for elections – timing and targets
    - Nomination period begins in February
    - Coordinated with Dean’s office
  + Add Instagram
* DEI Committee (Jen)
  + Engage more staff in DEI.
* Education Committee (Sandy)
  + Did not meet
  + Late on newsletter submission – good for next newsletter
* Ex Officio
  + ALT (Rosie) – none, next meeting Nov
  + Dean’s Office (Rebecca) – HoCo parade participation went well, Faculty assembly update
  + HR –

Motion to adjourn at 11:47a by \_\_\_\_\_\_\_, seconded by Adam.

ITEMS FOR FUTURE AGENDAS: --